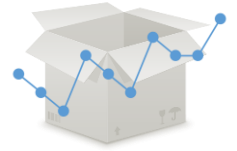


ViVa Visibility for Vaccines



QUICK REFERENCE: Updating Stock Levels

The more frequently stock balances are updated, the more accurately ViVa can provide projections for overstocking and stock-outs. We recommend updating stock information in ViVa at least once a month, and each time there is a vaccine stock movement.

1 From the Location Overview page, click on “Edit Data.”

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Training Country: Central Store Select a product

Last update: 04 Jun 2018 by mfermandecarias@unicef.org
UNICEF orders last updated:

Overview of all products for this location. Products are sorted based on alert priority.

Measles	PCV	DTP-HepB-Hib	BCG
Stockout	Stocking out	Stocking out	No alert
Stock (doses): 0	Stock (doses): 923,079	Stock (doses): 3,782,310	Stock (doses): 8,892,310
Stock (months): 0	Stock (months): 0	Stock (months): 3	Stock (months): 8
Time to minimum (weeks): 0	Time to minimum (weeks): 0	Time to minimum (weeks): 4	Time to minimum (weeks): 25
Time to stockout (weeks): 0	Time to stockout (weeks): 5	Time to stockout (weeks): 17	Time to stockout (weeks): 38
Next confirmed order: Estimated arrival: None, Doses and Reference: None	Next confirmed order: Estimated arrival: None, Doses and Reference: None	Next confirmed order: Estimated arrival: None, Doses and Reference: None	Next confirmed order: Estimated arrival: None, Doses and Reference: None
Next forecasted order: Date: None, Doses: None	Next forecasted order: Date: None, Doses: None	Next forecasted order: Date: None, Doses: None	Next forecasted order: Date: None, Doses: None

2 From the menu on the left, select “Update stock levels”.

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Training Country: Central Store Select a product

Location settings

Enter and update values for all products in this location. Values may be entered individually on each product setting page.

Update stock levels: Enter stock updates for all products.

Confirmed orders: View all UNICEF and non-UNICEF orders for this location. Create a non-UNICEF order for this location.

Forecasted orders: View all UNICEF and non-UNICEF forecasts or planned orders for this location. Create a non-UNICEF forecast for this location.

Min/max levels: View and update minimum and maximum recommended stock levels for all products for this location.

Edit alert periods: View and update the alert period for each product in this location.

Set annual requirements: View and update annual requirements for all products in this location.

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Create a campaign: Insert requirements for a planned SIA or emergency distribution, to see the potential impact on stock levels.

Enter a comment: Enter a comment or note for this location. The comment will remain until you delete it.

3 You will see a list of products in that location. For each product, enter the date of stock count and quantity, in doses.

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Training Country: Central Store Select a product

Add stock data

Product	Date	Quantity (doses)
BCG		
DTP+HepB-Hib		
MR		
Measles		
OPV		
PCV		
Rota		

Save Cancel

4

Your new stock balance input will appear on the chart. The stock projection line will adjust to the new stock position.

